



## **Student Integrity and Academic Honesty Policy**

CUC University is committed to maintaining the highest standards of academic integrity and ethical conduct as a core component of its educational mission. This policy establishes the principles, expectations, procedures, and enforcement mechanisms through which the institution applies its student integrity and academic honesty standards to all students enrolled in its academic programs.

This policy applies to all academic activities, including coursework, assessments, examinations, assignments, projects, and any other academic submissions completed in connection with institutional programs.

CUC University ensures that expectations related to academic honesty are clearly communicated to students through multiple institutional channels. These expectations are formally defined in the Institutional Catalog and the Student Conduct Code, which identify academic misconduct—including cheating, plagiarism, and knowingly furnishing false information to the institution—as behaviors subject to disciplinary action.

Academic integrity standards are further reinforced at the course level through course syllabi, which specify prohibited behaviors such as unauthorized collaboration, misuse of sources, and plagiarism within the context of course-specific assignments and assessments. During student orientation and early coursework, students are explicitly directed to review these policies and are informed that compliance with academic honesty standards is a condition of continued enrollment and good disciplinary standing.

The application of the academic honesty policy begins at the instructional level. When a faculty member identifies a suspected instance of cheating or plagiarism, the instructor reviews the available evidence and discusses the concern with the student.

If the student admits to the misconduct, or if the faculty member determines that the evidence substantiates a violation, the instructor initiates the formal institutional process as outlined in the Catalog. This process includes completion of an Academic Dishonesty Form, which is submitted to the Academic Director for documentation.

Based on the severity and nature of the violation, the faculty member determines the appropriate academic consequence within the course. Sanctions may range from a reduced grade on a specific assignment to a failing grade for the course, in accordance with institutional guidelines.

Confirmed incidents of academic dishonesty are recorded in the student's institutional file for the period specified in the Catalog. These records are used to assess disciplinary standing and to determine whether repeated offenses have occurred.

CUC University upholds principles of fairness and due process. Students have the right to appeal decisions related to academic dishonesty within the timeframe established in institutional policy. Appeals are submitted to the Academic Director, who reviews the documentation and may uphold, modify, or overturn the original decision based on the evidence presented.

Students are explicitly informed that they are responsible for knowing and adhering to academic honesty policies, avoiding behaviors that enable others to cheat, and reporting observed instances of cheating or plagiarism to faculty members.

In addition to enforcement, CUC University applies its academic integrity policy through preventive and educational strategies. Faculty are encouraged to design assessments that reduce opportunities for academic dishonesty, including the use of varied question banks within the LMS and the implementation of application-based and authentic assessments.

Ongoing communication through syllabi, courses, and student services materials reinforces the importance of integrity as an essential component of academic and professional development. Through these efforts, the institution emphasizes that academic honesty is integral to its mission of educating ethical, responsible, and competent professionals.

This policy is applied consistently across programs and courses and is subject to periodic review to ensure alignment with institutional standards, accreditation requirements, and best practices in higher education